



**2023:403 BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING: NIL**

**2023:404 CHAIR'S REPORT / UPDATE / INSPIRATIONAL MESSAGES:**

Frank Alexander, Chair of the Board provided his report in the September 26, 2023 Regular Board Agenda package. Topics included: YCDSB Trustee / Senior Admin Retreat, OCSTA Fall Regional Meeting, Curriculum Night / Open House, Board Retirement Evening, Solemnity of St. Michael, Feast Days in October.

**a) Student Mental Health Ambassadors**

Vanessa Schirripa, Mental Health Worker introduced some student mental health ambassadors to share their experience in attending the summer mental health leadership camp held this past August at the CEC. The students developed leadership skills and participated in mental health training. They were able to strengthen their knowledge around mental health and plan school-based initiatives that aim to reduce the stigma around mental health and increase awareness around mental health supports that are available in school and in the community.

**b) Commissioning of New Student Trustee and Superintendent of Human Resources**

Chair of the Board, Frank Alexander and Vice-Chair Maria lafrate, participated in a ceremonial swearing-in/pledge of service ceremony with Amira Zamanifar, Student Trustee and Brandon Pageau, Superintendent of Human Resources. A candle and a Bible to commemorate the occasion was provided.

Prior to beginning, Director Scuglia commented as follows:

*"Dear Zamanifar Family, on behalf of the York Catholic District School Board, I sincerely apologize for the events preceding Amira becoming a Student Trustee, and I am sorry that these actions resulted*

*in Hamilton. As my first complete conference, I am incredibly honoured to have met and networked with so many Catholic Trustees and Student Trustees as we spent the day exploring initiatives in the various boards and how they directly relate to our Catholic faith. The experience was unforgettable and I am impatiently waiting until I am given the opportunity to employ just a fraction of the information, I have received to further enrich our board for the students of the YCDSB. Within our schools, students have been excitedly reconnecting with peers and forming new relationships, as well as joining clubs, councils, teams, and other community organizations to sweeten their school year.*

*On Thursday, September 14th, The Students of the 95th Call to Action trip to Saskatchewan met for the first time since the trip, filled with ideas and initiatives. The unique and truly amazing group of students, with the guidance of Ms. King, Mr. Galatianos, and Director Scuglia, worked on brainstorming and sharing ideas for initiatives that students will work on throughout the course of the school year. The students will also take part in the National Day of Reconciliation service here at the board on Friday, September 29th. Students and their school communities look forward to the amazing initiatives these students will work on, and the impact these students will make on our board's journey towards reconciliation.*

*Moreover, I have been honoured to be introduced to the talented executive team of the YSCPC 23-24, and Student Trustee James and I are confident that this team will organize and accomplish various initiatives and events with student leaders within our boardG nt I*

**2023:409 DELEGATIONS:**

Chair Alexander welcomed the Delegations and recited the following:

*“The York Catholic District School Board recognizes that stakeholders should have an opportunity to address the Board of Trustees. The Board has established a delegation process and this process is clearly outlined in Policy 106 Delegations to the Board and Input to Agenda Items. This policy reflects the guidelines to which delegations may come forward. To YCDSB community members visiting tonight, I wish to be very clear that views expressed by the delegations are those of the speakers. We will not be engaging in question or debate and I will be asking Trustees if they have questions at the end of your presentation for clarification. Please be reminded that*

**LET IT BE RESOLVED**

**THAT** Trustee McNicol be censured;

Effective October 1, 2023 and ending with her term of office on November 14, 2023;  
**THAT** Trustee McNicol be barred from attending all Board meetings and all Committee meetings of the Board during that period.

Effective October 1, 2023 and ending with her term of office on November 14, 2023,  
**THAT** Trustee McNicol be barred from sitting on or attending all Committees of the Board, during that period.

Frank Alexander, Chair of the Board thanked Superintendent Arcadi, Religious Education Team and Staff indicating that the York Catholic District School Board have good practices and routines in place and further noted he would rescind his Motion. Trustee Cotton welcomed Trustee e as a Religion teacher to the table.

**c) RECEIPT OF REPORT NO. 2023:08 SPECIAL EDUCATION ADVISORY COMMITTEE**  
Committee Chair Jennifer Wigston presented for receipt, Report No. 2023:08 of the Special Education Advisory Committee meeting held on September 18, 2023.

**MOTION: Wigston/lafrate**

**THAT** the Report No. 2023:08 from the Special Education Advisory Committee meeting held on September 18, 2023 be received as presented.

**- MOTION CARRIED -**

**d) RECEIPT OF REPORT NO. 2023:05 YORK CATHOLIC PARENT INVOLVEMENT COMMITTEE**

Committee Member, Elizabeth Crowe, presented for receipt, Report No. 2023:05 of the York Catholic Parent Involvement Committee meeting held on September 25, 2023.

**MOTION: Crowe/Saggese**

**THAT** the Report No. 2023:05 from the York Catholic Parent Involvement Committee meeting held on September 25, 2023 be received as presented.

**- MOTION CARRIED -**

**e) RECEIPT OF REPORT NO. 2023:02 AUDIT COMMITTEE**

Committee Chair, Carol Cotton, presented for receipt, Report No. 2023:02 of the Audit Committee meeting held on September 25, 2023.

**MOTION: Cotton/lafrate**

**THAT** the Report No. 2023:02 from the Audit Committee meeting held on September 25, 2023 be received as presented.

**- MOTION CARRIED -**

**f) 2023-2024 CAPITAL PRIORITIES PROGRAM**

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Capital Priorities Program for Board endorsement of the projects to be submitted.

**MOTION Cotton/Crowe**

**THAT** Administration proceed with the preparation and submission of the following Capital Priorities Projects as follows in order of priority:

1. St. Robert CHS Replacement School
2. Vaughan Metropolitan Centre elementary Joint Build with YRDSB (with childcare if supported by the Region of York).

**- MOTION CARRIED -**

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**2023:412 DISCUSSION ITEM(S):**

**a) Steps Involved in Creating a Charitable Foundation**

C. McNeil, Chief Financial Officer and Treasurer of the Board shared information on selected foundations associated with other Boards and the charitable programs currently at York Catholic DSB. The report outlined the steps involved in creating a charitable foundation.

Trustee Elizabeth Crowe thanked Staff for the report and suggested that an Ad-Hoc Committee be created to define a Mission Statement and once approved by the Board, to coordinate a call out to the York Catholic community of retirees and alumni to see if there is interest in serving on a Board of Directors. Trustees were asked to submit their name to the Chair of the Board if they were interested.

**MOTION: Crowe/Cotton**

**THAT** an Ad-Hoc Committee be established to do the preliminary groundwork necessary to create a Charitable Foundation and;

**THAT** this committee regularly reports to the Board.

- **MOTION CARRIED** -

Trustee Angela Grella disconnected at 9:21 pm

**b) e-Scribe (Meeting Management Software)**

S. Morrow, Chief Information Officer shared a proposal to use eScribe for YCDSB Board and Committee meetings. The report highlighted that this software will automate workflow, approval processes, enhance community transparency and facilitate paperless agendas.

The Board of Trustees had the opportunity to ask questions for clarification. The Student Trustees expressed secondary students have been passionate about going paperless in their schools as it would benefit the environment. The Board of Trustees asked that more information be provided.

**2023:413 INFORMATION ITEM(S):**

**a) TRUSTEE MOTION: Obligations Relating to Public Funds Spending or Obligation to Protect Public Funds (M. lafrate)**

**Whereas** *the York Catholic District School Board (YCDSB) Trustees approve all Board Policies, which must be followed by all staff and Trustees unless exemptions are granted by motions of the Board, for limited times (as per the Board Policy 101 Meta Policy: Policy Management and Governance);*

**Whereas** *Trustees are elected to safeguard the public purse, and ensure that tax dollars are spent*

- *Background on the TRIP program, including its implementation date and the process used before its implementation;*
- *A list of all Trustees that have been using a process other than the TRIP, for mileage reimbursement, and how long this alternate mileage calculation has been used for those Trustees in question;*
- *A detailed summary of all reimbursements made to Trustees using “an alternate mileage calculation process” other than TRIP and how long this alternate process has been used;*
- *A summary of the calculation of how much the mileage reimbursement would have been had Policy 111 been followed and the TRIP program calculation been used;*
- *An explanation of the process used when staff are asked to deviate from any Board policy for the payment of expenses of any sort for staff or Trustees.*

**THAT** all monies in excess of the monies that would have been received by Trustees had they used the TRIP process be immediately reimbursed to ensure public confidence in the process is restored.

Vice-Chair Maria Iafrate introduced her Motion and noted that as Trustees, who set and approve policies, it is imperative that everyone follows Board policies. Trustee Elizabeth Crowe suggested that her Motion be deferred to the Policy Review Committee as it derives from policies already in place. C. McNeil, Chief Financial Officer and Treasurer of the Board stated that it would take 1.5 years.

Vice-Chair Iafrate agreed for staff to gather data for the past eighteen months before proceeding to report on the past seven years. It was agreed by consensus that staff be directed to produce the requested report to be a basis for the discussion at the October 30th Board meeting.

This Motion will be a Discussion Item at the October 30, 2023 Regular Board Meeting.

**b) Continuing Education Update**

A Arcadi, Superintendent of Curriculum & Assessment shared information from the Continuing Education Department and highlighted all the programs offered during Summer 2023 and Fall 2023. The report highlighted that 2,623 elementary and 11,578 secondary students participated in programs run by the Continuing Education Department.

**c) Truth & Reconciliation School Initiatives**

A Arcadi, Superintendent of Curriculum & Assessment shared information regarding Truth and Reconciliation projects being planned by school staff and students, for all secondary students, following the Truth and Reconciliation excursion to Saskatchewan.

**d) Ministry Response – Financial Audit**

A copy of the Ministry letter in response to the Board audit was shared.

**e) Policy 303 School Organized & Continuing Education Excursions Level III Excursions**

J. Sarna, Associate Director shared a summary of Level III Excursions as per *Policy 303 School Organized and Continuing Education Excursions*.

**f) Full Report by JMJ Workplace Investigation Law LLP**



**h) Long Term Accommodation Plan (LTAP) Update**

T. Pechkovsky, Coordinating Manager, Planning & Operations shared an outline of the 2024-2029 Long Term Accommodation Plan (2024 LTAP). The intent of the LTAP was to outline a general