

YORK CATHOLIC DISTRICT SCHOOL BOARD  
AGENDA  
SPECIAL BOARD MEETING  
Tuesday, March 7, 2023  
8:00 pm

LAND ACKNOWLEDGEMENT

We are gathered on the ancestral lands and waters of all Indigenous Peoples, who have left their footprints on Mother Earth before us.  
We respectfully acknowledge, those who have walked on it, those who walk on it now, and future generations who have yet to walk upon it.  
We pray to the Creator for strength and wisdom that all may continue to serve as stewards of the earth.

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**York Catholic District School Board**

**REPORT**

**Report to:** Board of Trustees

**Date:** March 7, 2023

**Report:** Removal of Trustee Membership from the Ad-Hoc Trustee Code of Conduct Committee

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**LET IT BE RESOLVED:**

**THAT** the Board remove Trustee Elizabeth Crowe from the membership of the Ad-Hoc Trustee Code of Conduct Committee.

Submitted by: Frank Alexander, Chair of the Board

**York Catholic District School Board**

**REPORT**

**Report to:** Board of Trustees

**Date:** March 7, 2023

**Report:** Trustee Appointment Ad-Hoc Trustee Code of Conduct Committee

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## **York Catholic District School Board**

**Report To:** Board of Trustees

**From:** Administration

**Date:** March 7, 2023

**Report:** Update on Student Travel and Tour Operators Pre

A Protection of Confidential Information agreement is required for the pre-qualified vendors to sign. The pre-qualified vendors must provide the Board with the following documentations annually in order to maintain their position on the list: insurance, WSIB, TICO certification, and the annual offence declaration.

### **Evaluation Selection Criteria**

The pre-qualification process was conducted in an open, fair, and transparent manner. The criteria the Selection Committee use for assessing a company's ability and capability are as follow:

- a) *Organization's strength and stability*: making sure the company is in good standing with a financial institution and is seasoned with providing the required services
- b) *Qualifications & Key Personnel*: making sure their staff has relevant experience and obtained adequate certification to perform the services
- c) *Customer Services*: making sure the company provides a high level of customer services
- d) *Process and Procedures for Student Safety and Emergency Situations*: making sure the company has good policy and process to address safety and emergency situations
- e) *Unique Programs and Value Adds*: assessing the company's experiences to